

1 **MINUTES OF MEETING**

2 **PARKLAND PRESERVE**

3 **COMMUNITY DEVELOPMENT DISTRICT**

4 The Regular Meeting of the Board of Supervisors of the Parkland Preserve Community
5 Development District was held on Monday, August 26, 2019 at 4:30 p.m. at Southeast Public Library,
6 6670 US Highway 1 South, Saint Augustine, Florida 32086.

7 **FIRST ORDER OF BUSINESS – Roll Call**

8 Ms.Thibault called the meeting to order and conducted roll call.

9 Present and constituting a quorum were:

10	Mohammad Bataineh	Board Supervisor, Chairman
11	Sara Ascha	Board Supervisor, Assistant Secretary
12	Allya Maqsood	Board Supervisor, Assistant Secretary

13 Also present were:

14	Patricia Thibault	District Manager, DPGF Management & Consulting LLC
15	Jere Earlywine	District Attorney, Hopping Green & Sams
16	Bill Schilling	District Engineer, Kimley-Horn & Associates

17 *The following is a summary of the discussions and actions taken at the August 26, 2019 Parkland*
18 *Preserve CDD Board of Supervisors Regular Meeting.*

19 **SECOND ORDER OF BUSINESS – Audience Comments**

20 There being none, the next item followed.

21 **THIRD ORDER OF BUSINESS – Administrative Items**

22 A. Exhibit 1 - Approval of Minutes of the May 29, 2019 Meeting Minutes

23 On a MOTION by Mr. Bataineh, SECONDED by Ms. Ascha, WITH ALL IN FAVOR, the
24 Board approved the Minutes of the Board of Supervisors Regular Meeting held on May 29, 2019 for the
25 Parkland Preserve Community Development District.

26 B. Exhibit 2 - Consideration of July 2019 Unaudited Financial Statements

27 On a MOTION by Mr. Bataineh, SECONDED by Ms. Ascha, WITH ALL IN FAVOR, the
28 Board accepted the July 2019 Unaudited Financial Statement for the Parkland Preserve Community
29 Development District.

30 **FOURTH ORDER OF BUSINESS – Business Matters**

31 A. Exhibit 3 - Consideration of **Resolution 2019-05**, Adopting the Designated Meeting Dates,
32 Times, and Location

33 On a MOTION by Mr. Bataineh, SECONDED by Ms. Ascha, WITH ALL IN FAVOR, the
34 Board adopted Resolution 2019-05 Adopting the Fiscal Year 2019-2020 Designated Meeting Dates,
35 Times, and Location for the Parkland Preserve Community Development District.

36 **B. Fiscal Year 2019-2020 Budget Public Hearing**

37 1. Open the Public Hearing

38 On a MOTION by Mr. Bataineh, SECONDED by Ms. Ascha, WITH ALL IN FAVOR, the Board
39 approved the opening of the Fiscal Year 2019-2020 Budget Public Hearing for the Parkland Preserve
40 Community Development District.

41 2. Exhibit 4 - Presentation of FY 2019-2020 Budget

42 3. Public Comments

43 There being none, the next item followed.

44 4. Close the Public Hearing

45 On a MOTION by Mr. Bataineh, SECONDED by Ms. Ascha, WITH ALL IN FAVOR, the Board
46 approved the closure of the Fiscal Year 2019-2020 Budget Public Hearing for the Parkland Preserve
47 Community Development District.

48 C. Exhibit 5 - Consideration of **Resolution 2019-06**, Adopting the Fiscal Year 2019-2020 Budget

49 On a MOTION by Mr. Bataineh, SECONDED by Ms. Ascha, WITH ALL IN FAVOR, the
50 Board adopted Resolution 2019-06 Adopting the Fiscal Year 2019-2020 Budget for the Parkland Preserve
51 Community Development District.

52 **D. Fiscal Year 2019-2020 Assessment Public Hearing**

53 1. Open the Public Hearing

54 On a MOTION by Mr. Bataineh, SECONDED by Ms. Ascha, WITH ALL IN FAVOR, the Board
55 approved the opening of the Fiscal year 2019-2020 Assessment Public Hearing for the Parkland Preserve
56 Community Development District.

57 2. Public Comments

58 There being none, the next item followed.

59 3. Close the Public Hearing

60 On a MOTION by Mr. Bataineh, SECONDED by Ms. Ascha, WITH ALL IN FAVOR, the Board
61 approved the closure of the Fiscal Year 2019-2020 Assessment Public Hearing for the Parkland Preserve
62 Community Development District.

63 E. Exhibit 6 - Consideration of **Resolution 2019-07**, Adopting for the Collection & Enforcement of
64 Special Assessments for Fiscal Year 2019-2020

65 On a MOTION by Mr. Bataineh, SECONDED by Ms. Ascha, WITH ALL IN FAVOR, the
66 Board adopted Resolution 2019-07 Adopting for the Collection & Enforcement of Special Assessments
67 for Fiscal Year 2019-2020 for the Parkland Preserve Community Development District.

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69 **FIFTH ORDER OF BUSINESS – Consideration of Construction Related Items**

70 ➤ Exhibit 7 - Ratification of Jr. Davis Change Order #1 - \$10,952.50

71 On a MOTION by Mr. Bataineh, SECONDED by Ms. Ascha, WITH ALL IN FAVOR, the Board ratified
72 the Jr. Davis Change Order #1 - \$10,952.50 for the Parkland Preserve Community Development District.

73 ➤ Presentation of Construction Requisition Tracker

74 **SIXTH ORDER OF BUSINESS – Other Business Matters**

75 A. Exhibit 8 - Consideration of Letter Agreement for OCP and Excess Liabilities

76 On a MOTION by Mr. Bataineh, SECONDED by Ms. Ascha, WITH ALL IN FAVOR, the
77 Board approved Letter Agreement for OCP and Excess Liabilities for the Parkland Preserve Community
78 Development District.

79 ➤ Payment of OCP Excess Insurance, Not to Exceed \$21,000.00

80 On a MOTION by Mr. Bataineh, SECONDED by Ms. Ascha, WITH ALL IN FAVOR, the
81 Board approved the payment of OCP Excess Insurance, Not to Exceed \$21,000.00, for the Parkland
82 Preserve Community Development District.

83 B. Consideration & Approval of the Acquisition of the Architects Design Plans for the Amenity
84 Center, Not to Exceed \$100,000

85 On a MOTION by Mr. Bataineh, SECONDED by Ms. Ascha, WITH ALL IN FAVOR, the
86 Board approved the Acquisition of the Architects Design Plans for the Amenity Center, Not to Exceed
87 \$100,000, for the Parkland Preserve Community Development District.

88 C. Consideration & Approval of Construction Contract of Amenity Center with K&G Construction,
89 Not to Exceed \$3 million

90 On a MOTION by Mr. Bataineh, SECONDED by Ms. Ascha, WITH ALL IN FAVOR, the
91 Board approved the Construction Contract of the Amenity Center with K&G Construction, Not to
92 Exceed \$3 million, for the Parkland Preserve Community Development District.

93 D. Consideration & Approval of Landscape and Irrigation of Amenity Center, Not to Exceed
94 \$200,000.00

95 On a MOTION by Mr. Bataineh, SECONDED by Ms. Ascha, WITH ALL IN FAVOR, the
96 Board approved the Amenity Center Landscape & Irrigation, Not to Exceed \$200,000.00, for the Parkland
97 Preserve Community Development District.

98 E. Consideration & Approval of the Contract for Non-Amenity Center, Not to Exceed \$300,000.00

99 On a MOTION by Mr. Bataineh, SECONDED by Ms. Ascha, WITH ALL IN FAVOR, the
100 Board approved the Contract for Non-Amenity Center, Not to Exceed \$300,000.00, for the Parkland
101 Preserve Community Development District.

102 **SEVENTH ORDER OF BUSINESS – Staff Reports**

103 A. District Manager
104 There being none, the next item followed.

105 B. District Attorney
106 There being none, the next item followed.

107 C. District Engineer
108 Mr. Schilling reported that construction has begun.

109 **EIGHTH ORDER OF BUSINESS – Adjournment**

110 Ms. Thibault asked for final questions, comments, or corrections before adjourning the meeting.
111 There being none, Mr. Bataineh made a motion to adjourn the meeting.

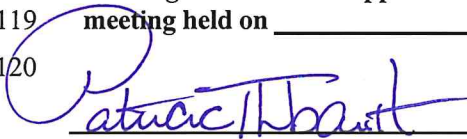
112 On a MOTION by Mr. Bataineh, SECONDED by Ms. Ascha, WITH ALL IN FAVOR, the Board
113 adjourned the meeting for the Parkland Preserve Community Development District.

114 **Each person who decides to appeal any decision made by the Board with respect to any matter*
115 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*
116 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

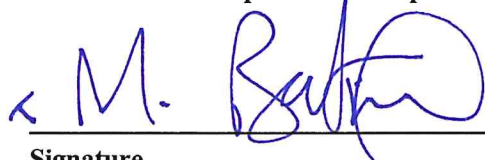
117

118 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
119 meeting held on _____.

120



Signature



Signature

121

Printed Name

Printed Name

122

123 Title: Secretary Assistant Secretary

Title: Chairman Vice Chairman